

City Council Agenda Preview

August 6, 2013

▶ **Presentations**

- ▶ **Item 3: Introduction of New Employee – Juan Esquivel, Administrative Secretary**
 - ▶ The City welcomes Juan Esquivel as the Administrative Secretary for Management Services. In his new capacity, he will primarily assist the City Clerk's Division on projects such as public records requests, claims filing, and passport issuance.
- ▶ **Item 4: Recognition of 2013 Parade Volunteers, Sponsors, and Award Winners**
 - ▶ The City Council will recognize 4th of July parade volunteers for their efforts and dedication in planning this year's parade, along with the winning entries and sponsors. Through the outstanding effort of the volunteer committee, the parade was a success with 100 entries and an estimated crowd of 10,000 people.

▶ **Consent Calendar**

- ▶ **Item 5: Certification of Warrant Register**
 - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$2.5 million for July 4 to July 24, 2013.
- ▶ **Item 6: Reading of Ordinances and Resolutions**
 - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 7: Minutes of July 2 City Council Meeting**
- ▶ **Item 8: Annual Review of the Investment Policy**
 - ▶ City Council reviews and adopts the City's Investment Policy on an annual basis. The review includes considering the safety, liquidity, and return of the portfolio, as well as any changes to State law.
- ▶ **Item 9: Third Amendment to Agreement with Maris Imaging for Electronic Document Management Services**
 - ▶ City Council will consider approving an amendment with Maris Imaging to expand online public access to City records. Enhancements include increasing the number of records available to the public and search functionality.
- ▶ **Item 10: Re-Adoption of Standard Contract/Agreement Templates**
 - ▶ City Council will consider re-adopting the City's standard contract/agreement templates to ensure compliance with State legislation and case law as well as responds to the City's recent practices.

City Council Agenda Preview

▶ **Consent Calendar (continued)**

- ▶ **Item 11: Authorization to Submit Draft 2013-2021 General Plan Housing Element to the State Department of Housing and Community Development for Review**
 - ▶ City Council may authorize staff to submit a draft 2013-21 Housing Element to the Department of Housing and Community Development (HCD) for review. HCD will determine if the Housing Element is in substantial conformance with the requirements of the State Housing Element Law. Staff will also commence a public review period for the draft Housing Element during this time. The Council must adopt an updated Housing Element by February 2014.
- ▶ **Item 12: Agreement to Implement Orange County Transportation Authority's (OCTA) Project V: Community-Based Transit/Circulators Program for Participating Lake Forest Employers**
 - ▶ Authorization to execute a Cooperative Agreement between the City and OCTA, as well as Partnership Agreements between the City and Oakley and Ossur would allow the City to move forward with a community-based transit program. The program will continue to facilitate employee attraction and retention efforts and reduce daily vehicle trips in Lake Forest. The agreements provide for a seven-year period and identifies each party's roles and responsibilities.
- ▶ **Item 13: City Manager Employment Agreement**
 - ▶ City Council will consider approving an amendment to the City Manager's Employment Agreement to include a 3% salary increase for a total annual salary of \$247,876. The City Manager's benefits, duties, term, and other conditions of employment are unchanged.
- ▶ **Item 14: Grant of Easement to the Southern California Edison Company (SCE) at El Toro Road and Parkmont/Audubon**
 - ▶ City Council will consider approving a Grant of Easement and Agreement with SCE to install underground electrical supply systems and communication systems within the City right-of-way on El Toro Road at Parkmont and at Audubon. These facilities will enhance SCE customer service for electrical and communications needs.

City Council Agenda Preview

▶ **Consent Calendar (continued)**

- ▶ **Item 15: Request for Proposals for Citywide Traffic Signal Maintenance**
 - ▶ City Council will consider approval of a Request for Proposals (RFP) for traffic signal maintenance services with proposals due August 27. The County of Orange previously provided this service but can no longer provide operational support for the City's traffic coordination system due to licensing restrictions. The scope of work requires both routine and specialized services such as monthly inspections and cleaning, performing various tests, LED and pedestrian indication replacements, emergency response to repair equipment, and replacing obsolete parts.
- ▶ **Item 16: Second Amendment to Agreement for Preliminary Design Plans and Cost Estimates for Proposed Improvements on Saddleback Ranch Road Traffic Consulting Services for Portola Center Development**
 - ▶ City Council will consider approving an amendment with Stantec to increase compensation and amend the scope of work. The firm would provide preliminary design services and cost estimates for conceptual improvements for the Saddleback Ranch Road Improvement project – a project that is part of the proposed Portola Center development project.
- ▶ **Item 17: Request for Proposals for EnerGov 9 Migration Project Manager**
 - ▶ City Council will consider approval of a Request for Proposals for a Project Manager to help transition to a more robust permitting automation system – EnerGov Enterprise Server Version 9. The proposals are due September 6.

▶ **Public Hearings**

- ▶ **Item 18: Annual Review of Development Agreements**
 - ▶ The City Council conducts an annual review of development agreements (DAs) with five property owners (IRWD, Portola, Pinnacle, KB, and SBRA) in the Opportunities Study Area to determine if each owner is in good faith compliance with their respective agreement.
- ▶ **Item 19: Appeal of the Planning Commission's Approval of a Use Permit for New U-Haul Self-Storage Buildings with Equipment and Truck Rental**
 - ▶ City Council will consider overturning the Planning Commission's decision to allow the applicant to construct and operate a U-Haul facility (25290 Jeronimo Road) based on non-compliance with several Light Industrial Area Design Guidelines. In addition, the Council may direct staff to work with the applicant to revise the building design and send the project back to the Commission for a second review.

City Council Agenda Preview

▶ Discussion/Action Items

- ▶ **Item 20: Establishment of Parking Restrictions on a Portion of Midcrest Drive**
 - ▶ City Council will consider establishing a 24-hour permit parking program on Midcrest Drive between Pittsford Drive and 1,000 feet south of Pittsford Drive as a result of overflow parking from two nearby apartment complexes.
- ▶ **Item 21: Reconsideration of the No-Contact Provision and Proposers Workshop – Solid Waste Collection Services Request for Proposals**
 - ▶ The City Council will reconsider including, revising, or removing a “no-contact provision” and a “proposers workshop” from the Request for Proposals (RFP) for solid waste collection services approved at the June 4 Council meeting. The no-contact provision barred proposers from communicating about the RFP and submissions with anyone other than identified officials. The Council also added a public workshop into the selection process to allow proposers to present a brief overview of their proposal.
- ▶ **Item 22: Legislative Matters**
 - ▶ The Council will receive a brief update regarding the League of California Cities (League) efforts to challenge the constitutionality of Assembly Bill 1484 – a bill passed in 2012 to implement the dissolution of original redevelopment dissolution legislation, Assembly Bill IX26. The League filed motions for reconsideration and a new trial with the Sacramento County Superior Court with a hearing date of September 6, 2013.
- ▶ **Item 23: Request for Appointment for League of California Cities, Association of California Cities, Orange County and/or the Orange County City Selection Committee**
 - ▶ There are no appointments to be made at this time.